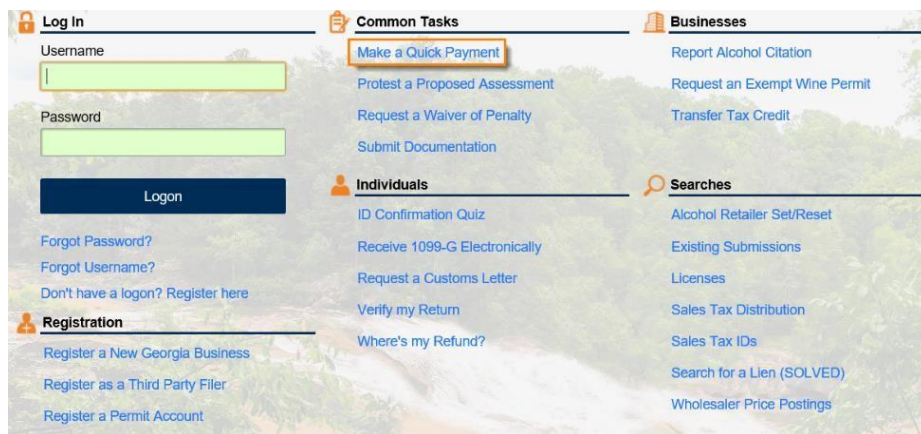


The following documentation provides information on how to make a quick payment on an individual tax account via the Georgia Tax Center.

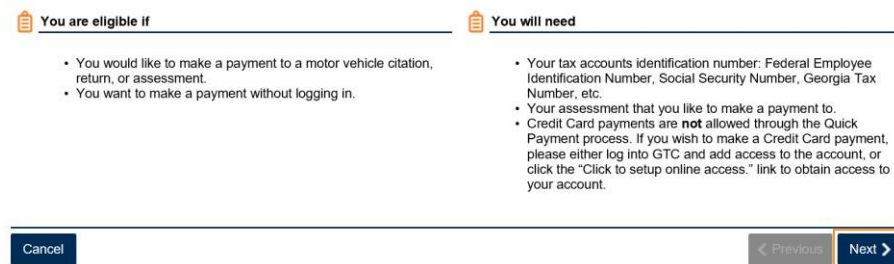
### How to Make a Quick Payment (Individual)

1. Go to the GTC website (<https://gtc.dor.ga.gov>).
2. Click the **Make a Quick Payment** hyperlink under the Common Tasks section.



3. Review the information to see if you are eligible and what you would need to make a quick payment. Click **Next >**.

#### Request details



**You are eligible if**

- You would like to make a payment to a motor vehicle citation, return, or assessment.
- You want to make a payment without logging in.

**You will need**

- Your tax accounts identification number: Federal Employee Identification Number, Social Security Number, Georgia Tax Number, etc.
- Your assessment that you like to make a payment to.
- Credit Card payments are **not** allowed through the Quick Payment process. If you wish to make a Credit Card payment, please either log into GTC and add access to the account, or click the "Click to setup online access." link to obtain access to your account.

Cancel Previous Next >

4. Click on **Individual** in the dropdown box then click **Next >**.

1. Request details 2. Customer Type

### Customer Type

**1** Provide the following information about your business

Select Customer Type from list

Required

Business
  Individual

5. Select either the box for Social Security # or Individual Taxpayer ID for your ID Type then click **Next >**.

### Account Type

**1** Select your ID type.

ID Type

Social Security #
  Individual Taxpayer ID #
 Required

6. Click Yes or No if you have a payment number and depending on what you click, you will have to provide more information. Then click **Next >**.

### ID Information

**1** Enter the following information.

Do you have a payment number?

Yes
  No
 Required

Social Security #

Required

Confirm Social Security #

Required

If you click the **No** button that you do not have a payment number, you will have to provide your most recent Federal AGI with your Social Security # or Individual Taxpayer ID #.

### ID Information

**Enter the following information.**

Do you have a payment number?

Social Security #  
 Required

Confirm Social Security #  
 Required

Most recent Federal AGI  
 Required

Your Federal Adjusted Gross Income (Federal AGI) is the amount of gross income that has been reduced by adjustments to income. This amount can be found on federal forms 1040EZ, 1040A, 1040 or Georgia forms 500, 500-EZ.

If you click the **Yes** button, you will have to provide payment number with your Social Security # or Individual Taxpayer ID #.

### ID Information

**Enter the following information.**

Do you have a payment number?

Social Security #  
 Required

Confirm Social Security #  
 Required

Payment Number  
 Required

7. Fill in your **Payor Information** then click **Next >**.

### Payor Information

**Enter your payor information.**

Name  
 Required

E-mail  
 Required

Confirm e-mail  
 Required

Phone Number  
 Required

Select Filing Frequency from list  
 Required

Select Filing period for payment from list  
 Required

8. Enter your **Payment Information** then click **Next >**.

**Payment Information**

Payment Channel	Payment
Type <input type="text" value=""/> <small>Required</small>	Payment Type <input type="text" value="Account Payment"/>
	Payment Date <input type="text" value="26-Oct-2017"/>
	Amount <input type="text" value="Required"/>
	Confirm Amount <input type="text" value="Required"/>

9. Review your request and then click the **Submit** button.


**Review your request**

Account and Payer Review	Payment review
Account Type: Individual Income Tax	Bank Type: Domestic
Social Security #: ***-**-****	Bank Account Type: Checking
Name:	Routing Number:
E-mail:	Account Number: *****
Phone Number:	Payment Date: 10/26/2017
	Payment Amount: \$


10. Confirm that you want to make this payment by clicking **Yes**.

Are you sure you want to submit this?

11. Write down or print off your confirmation number then click **OK**.

 **Confirmation**

Home > Quick Pay > Confirmation

 **Confirmation**

**Submission Information**

Status	Submitted
Confirmation Number	
E-mail	
Submission Title	Quick Payment for \$
Submitted	26-Oct-2017

Your confirmation code is:

Your request for a Individual Income Tax quick payment in the amount of \$ has been submitted and will be processed in the order that it was received. Please allow 2 business days for your payment to process. If you would like to view or withdraw your request you can use the 'Existing Submissions' link on the GTC home page.

You will need to provide the e-mail address used upon submission of your request and your confirmation code

If you are a registered taxpayer and would like to sign up for web access to make future payments please click the 'Don't have a Logon? Register Here' link in the 'Log In' section on the GTC home page.

If you have any questions, please contact us at 1-877-GADOR11 (1-877-423-6711).

Printable View

OK

Print Confirmation